

## Export CBCT scan from Prexion

- 1. Create a new folder on your Desktop with the patient's name. (Right-click anywhere on your Desktop where you don't already have an icon. Click on New --> Folder)
- 2. Open PreXion and right click on the patient's name. Go to 'Study Management'
- 3. In the menu that appears, choose 'Download Study'.
- 4. You will be prompted to choose the location to save the DICOM files. Select the folder you created on your Desktop with the patient's name and click 'OK'

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- **1.** Go to your desktop, find the folder you created on the desktop.
- Right-click on the folder. Select "Send to" and choose "Compressed (zipped) folder".
  A new zipped folder with the same name will be created in the same location. Please make sure you upload the zipped folder with the ZIPPER icon.



Click here for instructions to create a case with mysecurepractice.

Click here for instructions to create a case with Hightail.